



## **SUMMONS TO ATTEND ANNUAL COUNCIL MEETING**

**Wednesday 4 June 2014 at 7.00 pm**  
Grand Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the ANNUAL MEETING OF THE COUNCIL of this Borough.

A handwritten signature in black ink, appearing to read "Christine Gilbert", with a horizontal line underneath.

CHRISTINE GILBERT  
Chief Executive

Dated: Tuesday 27 May 2014

**For further information contact:** Peter Goss, Democratic Services Manager  
020 8937 1353, [peter.goss@brent.gov.uk](mailto:peter.goss@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:  
**[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

**The press and public are welcome to attend this meeting**

# Agenda

Apologies for absence

Item	Page
<b>1 To elect the Mayor of the borough for the municipal year 2014/15</b>	
<b>2 Appointment of a councillor of the borough to be Deputy Mayor</b>	
<b>3 Vote of thanks to the outgoing Mayor</b>	
<b>4 Minutes of the previous meeting</b>	1 - 16
<b>5 Declarations of personal and prejudicial interests</b>	

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

**6 Appointment of Leader of the Council and notification of appointments to the Executive**

To appoint the Leader of the Council for the 2014-18 term and to receive notification of appointments to the Cabinet, Highways Committee and the Barham Park Trust Committee.

**7 Changes to the constitution**

To consider changes to the Constitution, including amendments to the executive arrangements, Full Council, the scrutiny arrangements and the terms of reference of some of the Council's committees.

Report to follow.

**Ward Affected:** All Wards      **Contact Officer:** Fiona Ledden,  
Director of Legal and Procurement  
Tel: 020 8937 1292  
fiona.ledden@brent.gov.uk

**8 Representation of political groups on committees and political assistants**

This report deals with rules to be applied on the allocation to political groups of seats on committees established by the Council and the position regarding political assistants following the outcome of the elections.

Report to follow.

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**9 Appointments to committees and outside bodies and appointment of chairs/vice chairs**

**10 Members' code of conduct and Licensing and Planning codes of practice**

The Members' Code of Conduct forms part of the Constitution and under the Localism Act 2011 all Councils are required to adopt a Code. An allegation of breach of the Code may result in an investigation into that member's conduct by the Standards Committee. The Licensing and Planning Codes of Practice also form part of the Council's Constitution and set out the processes and Member conduct in relation to these regulatory functions. These Codes are periodically reviewed and this report sets out the recommendations for changes.

Report to follow.

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**11 Calendar of meetings**

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- (a) To agree dates on which the Council shall meet during the ensuing year,
- (b) To settle, as far as is considered advisable and practical, the dates and times at which the Cabinet, committees and other bodies shall meet.

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**12 Urgent business**

At the discretion of the Mayor to consider any urgent business.



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.